

# Supplier Diversity Program (SDP) Plan - Declaration of SDP Partner(s) SDP Plan Form

**Contract/RFR Document Number: Attachment D**

**Instructions:** Completing all parts of this form is mandatory to demonstrate the existence or an intent to develop a relationship with one or more certified diverse businesses.

**Important:** Prime bidders that are certified as an M/WBE, M/WNPO, VBE, SDVOBE, DOBE or LGBTBE may not list themselves or their affiliates as SDP Partners.

<b>Part I Bidder's Information and Annual Financial Commitment (Required)</b>			
<b>Business Name:</b> Click here to enter text.	<b>Contact Name:</b> Click here to enter text.	<b>Phone #:</b> Click here to enter phone number.	<b>Email address:</b> Click here to enter email address.
<b>Provide a specific final <u>percentage</u> of Bidder/Contractor sales derived from this contract to be spent with all certified SDP Partners on a Massachusetts fiscal year (July 1-June 30) basis.</b>			
<b>Proposed Annual Supplier Diversity Spending Percentage Committed for Life of Contract:</b>	Click here to enter percentage.%		

<b>Part II Bidder's Current and/or Proposed SDP Partners (Required)</b> (Fill in Applicable Lines; Insert Additional Rows as Needed)			
Planned SDP Partner Company Name	Check Planned SDP Partner's Certification(s)	Certifying Organization	Functions to be Performed by the Partner (optional unless otherwise stated in the RFR)
Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.

<b>Part III Under the pains and penalties of perjury I certify that the information provided on this form is accurate. (Required)</b>			
<b>Name:</b> Click here to enter text.	<b>Title:</b> Click here to enter text.	<b>Signature:</b> (May be left blank if submitted electronically)	<b>Date:</b> Click here to enter a date.

**Supplier Diversity Program (SDP) Resources:**

- Lists of M/WBEs, M/WNPOs, VBEs, SDVOBEs, DOBEs and LGBTBEs certified or verified by the Supplier Diversity Office (SDO) are located at:
  - [www.mass.gov/sdo](http://www.mass.gov/sdo)
  - <https://www.vip.vetbiz.va.gov/government-home/>
- Resources to assist Prime Bidders in finding potential Certified Partners can be found at [www.mass.gov/sdp](http://www.mass.gov/sdp).